

Note to Reflection Chairs and PTA Presidents

The winning Reflections results will be posted on the ARPTA website at www.arkansaspta.org by February 26, 2010. Reflections Chairs should check the website for results and notify the PTA president, School principal and teachers of winners from their unit/council. Individual winners will receive a personal notification letter at their home address, but Reflections Chairs should follow up with the winners to ensure they receive their letter and to encourage them to attend the Reflections Awards Banquet.

If your School PTA is paying for registrations for winner's families, please notify them as soon as possible, so the families do not send in duplicate registrations. It is important that the Reflections Winner Registration form be completed and submitted with the payment. Make sure names are spelled correctly on the registration form to assure correct spelling on nametags and awards. There is no charge for the honoree's lunch. The cost of the luncheon is \$20.00 per person for all guests and family members. Registration deadline is March 20, 2010. Meal tickets will not be available after the deadline date, so register early.

Please make sure your educators receive a copy of this form. PTA officers and others wishing to attend should register using the Convention Registration form they will receive in their Convention Packet.

All attendees should arrive between 11:00 and 11:30 to register and pick up their tickets at the convention registration table, before proceeding to the banquet hall.